

Eastern Arizona Amateur Radio Society Inc.  
Constitution and By-Laws  
Revised on September 17, 2016

Preamble:

We the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, constitute ourselves the Eastern Arizona Amateur Radio Society Incorporated and enact this constitution as our governing law. It shall be our purpose to further exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operation efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community.

Article I  
Membership

All persons interested in amateur radio communications shall be eligible for membership. Individuals holding a valid amateur radio license issued by the Federal Communications Commission shall become members of the club with full voting privileges upon complying with the requirements for membership as set forth in the by-laws.

Article II  
Officers

Section I – The Elected Officers of the club shall be:

- President
- Vice President
- Secretary – Treasurer
- Net Manager
- Repeater Sites Manager
- Technical Advisor

The President, Vice President and Secretary -Treasurer shall comprise the Executive Committee. It is recommended that all members of the Executive Committee live within a 50 mile radius of Solomon Arizona, in order to facilitate club business meetings and activities.

Section II – Terms

Officers shall be elected for one year terms by the members present, provided there be a quorum, at the first regular meeting of each calendar year. Nominations and proxy ballots shall be made available to any members who cannot attend the meeting, upon request by said members.

Section III – Vacancies

Vacancies occurring between elections must be filled by special election at the first regular meeting following the withdrawal or resignation.

Section IV – Removal of Officers

Officers may be removed by a three-fourths vote of the voting membership.

## Article III Duties of the Officers

### Section I – President

The President shall preside at all meetings of this club, and conduct the same according to the rules adopted. He/she shall enforce the observance of this constitution and by-laws, decide all questions of order, sign all official documents that are adopted by the club, and none other, and perform all other customary duties pertaining to the office of president.

### Section II – Vice President

The Vice President shall assume all duties of the president in the absence of the latter.

### Section III – Secretary/Treasurer

The Secretary shall keep the constitution and by-laws of the club and have the same with him/her at every meeting. He/she shall cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by members upon request. He/she shall keep a record of the proceeding of all meetings, carry out the correspondence duties of the club, read the minutes and other communications at each meeting, and carry out all other duties associated with the office of secretary. The secretary may preside at club meetings in the absence of the President and Vice President.

The Treasurer shall receive and receipt for all moneys received by the club. He/she shall pay the debts of the club when properly authorized to do so. He/she shall keep an accurate account of all moneys received and disbursed. He/she shall submit a financial report at each scheduled meeting showing receipts and disbursements. Upon election of a new treasurer the accounts shall be turned over to him/her after an audit by two members of the club (other than officers).

### Section IV – Net Manager

The Net Manager is responsible for the Sunday Night Net.

### Section V – Repeater Sites Manager

The Repeater Sites Manager shall be responsible for the operation and maintenance of the sites and its equipment. He/she will report any needed repairs or problems at each business meeting.

### Section VI – Technical Advisor

The Technical Advisor provides membership assistance according to Article VI, helping solve technical problems within his/her ability, researching the problem when necessary.

#### Article IV Meetings

The By-Laws shall provide for regular and special meetings. At meetings, at least six voting members shall be present to constitute a quorum to conduct business. Any member may send his voting proxy with another member, if said proxy is in writing, and signed. Proxies shall count in establishment of a quorum.

#### Article V Assessments and Dues

The Club, by majority vote of members, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization within its objectives as set forth in the preamble. Non-payment of such dues or assessments shall be cause for expulsion from the club with the discretion of the membership.

#### Article VI Amendments

This constitution or the by-laws may be amended by a two-thirds vote of the voting membership. Proposals for amendments shall be submitted in writing at a regular meeting. Members present at the meeting shall decide by majority vote whether the amendment shall be submitted to the membership at large. A negative vote will table the proposed amendment with no further action. A positive vote will require the secretary to put the proposed amendment in ballot form and email or mail a copy to all members a minimum of two weeks prior to the next regular meeting to determine if the necessary two-thirds vote has been obtained. Signatures will be required on all mailed ballots. Emailed responses to the ballot inquiry will have the same effect as mailed ballots, and will not require a physical signature. The results of the balloting will be announced and ratified by the membership present at the next regular meeting.

#### Article VIII Rules

Robert's rules of Order shall govern proceedings.

**By-Laws**  
**Eastern Arizona Amateur Radio Society, Inc.**

Article I  
Membership

Application forms for membership shall be submitted by mail to the club mailing address or in person at a regular meeting, accompanied by the appropriate dues. Each Applicant must agree to abide by the constitution, by-laws, and other rules promulgated by the club. An applicant must be approved by a majority of the members present. All licensed members of an immediate family are given membership with one vote per family upon-payment of dues for one membership. If family members each desire a vote, they may obtain separate membership.

Any member may be removed due to a violation of the purposes of this organization. Written charges against any member may be presented to the Executive Committee, who will review the charges. If the Executive Committee determines that the charges justify a removal vote, they will notify the accused member, with sufficient opportunity given for the accused to answer these charges at a meeting of the membership. All voting members must be notified of this pending action at least one week prior to the meeting which considers the removal decision. Voting for removal from membership is to be done by secret ballot at said meeting. A two-thirds majority is required for such removal. The accused member must be notified immediately of the outcome of the vote.

Any licensee may be prohibited from using the club's repeaters if shown that there is a continuous and willful disregard for FCC rules or club guidelines. The accused licensee shall be notified and given an opportunity to respond or defend against the proposed action. The Executive Committee and License Trustee shall jointly make the prohibition decision. A prohibition may be rescinded at any time by action of the Executive Committee and License Trustee.

Article II  
Dues and Fees

The yearly membership dues are \$24.00 a year. Dues are payable at the first meeting of each calendar year. Dues for those joining in mid year will be \$2.00 per month for the remaining months in the calendar year.

Article III  
Meetings

Regular meetings shall be held on the third Tuesday of the month in January, March, May, July, September, and November, with the time and place announced in the prior club

newsletter or via e-mail. Any meeting may be rescheduled by the Executive Committee to another date, if necessary, as long as members are notified at least one week ahead of time by means of e-mail or club newsletter. Special meetings may be called by the President upon the written request of any five club members. Notices shall be sent to members concerning special meetings and business to be transacted. Only such business as designated shall be transacted at the special meeting. Such notices shall be sent by e-mail, not less than 24 hours prior to the meeting. It is the responsibility of each member to ensure that his physical address and e-mail address are correct in the records of the club. The club will not be responsible for misdirected mail or e-mail, as long as good faith effort is shown by the club. All business meetings shall take place within 50 airline miles of Solomon, Arizona.

#### Article IV Properties

All materials purchased by or donated to the Society shall become the sole property of the membership. Moneys obtained from sales of property shall be deposited in the treasury of the Society

#### Article V Club Expenditures

Club expenditures for items such as capital equipment purchases shall be approved by a majority of members present at any regular meeting. Routine expenditures such as site fees and maintenance of equipment shall be paid by the treasurer upon receipt of invoice. The president shall have the authority to approve expenditures up to \$2000.00 between scheduled meetings for items deemed necessary, and formal approval will be requested at the next regular meeting. Emergency expenditures in excess of \$2000.00, but not exceeding \$4000.00 between meetings must be approved by the executive committee, and final approval at next regular meeting.

#### Article VI Appointed Positions

The Executive Committee shall appoint a License Trustee for the K7EAR callsign. This appointment is required by FCC rules, and a License Trustee shall always be appointed, as long as a club license remains issued. The Executive Committee shall also have power to appoint an assistant Secretary-Treasurer, assistant(s) to the Repeater Sites Manager, and chairpersons and members of such ad hoc committees that are deemed necessary by club membership. These appointees shall be members in good standing of the club, and serve at the pleasure of the Executive Committee.